



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

January 21, 2021

NOTIFICATION OF AWARD

Russell Enterprises, LLC
350 Westerman Place
Smithfield, NC 27577

Contract No. DN00736
TIP No.: EB-5858
Federal Aid No.: TAP-1402 (012)
WBS Element: 47314.1.1
County: Transylvania
Description: Tree Clearing Approximately 750' West of the US 276 / US 64 /
NC 280 Intersection

Dear Mr. Russell:

I am pleased to inform you that **Russell Enterprises, LLC** has been awarded the contract for the above project based on the bid submitted on **January 12, 2021** in the amount of **\$22,900.02**.

Please provide the following documents to the Division 14 Contract Office within **12** calendar days from the date you receive your award letter:

1. A current certificate of insurance on an **ACORD** form. The certificate of insurance must verify coverage as required by Article 107-15 of the *Standard Specifications* and must name the State of North Carolina as an additional insured on the commercial general liability policy. The contract ID must be listed on the form. The certificate of insurance should be returned to me.
2. A properly executed **Execution of Contract Non-Collusion, Debarment and Gift Ban Certification**. The Execution Forms (Post-Bid) are available on the

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
HIGHWAY DIVISION 14
253 WEBSTER ROAD
SYLVA, NC 28779

Telephone: (828) 586-2141
Fax: (828) 586-4043
Customer Service: 1-877-368-4968

Location:
253 WEBSTER ROAD
SYLVA, NC 28779

Website: www.ncdot.gov

NCDOT web site at <https://connect.ncdot.gov/letting/Pages/Central-Letting-Forms.aspx>.

Please remember that work may not start before the contract has been properly executed.

In addition, your attention is directed to Articles 107-16, 108-1, 108-2 and 108-3 of the *Standard Specifications* relative to prosecution of work, progress schedule and preconstruction conference. Also, in accordance with Article 104-2 of the *Standard Specifications*, it will be necessary for you to submit the name of those individuals within your organization who will be authorized to sign supplemental agreements that may be necessary in the performance of the work under this contract. Information regarding these items should be addressed prior to beginning work. Please forward remaining information to the Resident Construction Engineer, **Shep Cordray**, as soon as possible so that a preconstruction conference can be held. **Shep Cordray's** mailing address is **4142 Haywood Road, Mills River NC 28742** and telephone number is **(828) 891-5367**.

If you have any questions, please contact me at (828) 586-2141.

Sincerely,

DocuSigned by:

Jeffrey E. Alspaugh

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Jeffrey E. Alspaugh
Division Proposal Engineer

cc: Brian Burch, P.E., Division Engineer
Mitchell Bishop, P.E., Division Construction Engineer
Wanda Austin, P.E., Division Project Development Engineer
Lonnie Watkins, P.E., District Engineer; District 1
Shep Cordray, Resident Engineer, Horseshoe
Barry Mosteller, Project Manager
Boyd Tharrington, P.E., Roadway Construction Engineer
Ronald Allen, P.E., Manager of the Schedule Management Office (SMO)
Steve W. Abbott, Communications Supervisor
Schedule Management Office